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**2025 Governance Calendar**

**Timing Task Designee**

January: Consider current composition of the Board Governance

Secure recommitments from Board members Governance

Recruit and vet new Board Members Governance

February: Review the scope of the audit with External Auditor Entire Board

Engage External Auditor Entire Board

March: Develop slate of officers Governance

Plan Annual Recognition Event and identify honorees Governance

April: Conduct annual Corporate Compliance training Corp Comp

Complete/submit Disclosure of Financial Interest Forms Entire Board

Conduct the Annual Meeting of the Board, including nomination/election of members and officers Entire Board

Host Annual Recognition Event Entire Board

May: Review Disclosure Forms Corp Comp

June-August: Receive a report on audit findings from the Auditor Entire Board

Review the performance of the External Auditor Entire Board

August-September: Attend Annual CARTS Fundraiser Entire Board

October: Solicit ED’s self-evaluation and compensation request (Oct) Executive

Solicit Board Member input on ED Evaluation (Oct) Executive

November: Consider ED’s Board and self-evaluation results Executive

Make recommendation for ED compensation and contract term Executive

December: Provide written evaluation report to ED President

Report evaluation results to Entire Board President

Approve ED Contract Entire Board

Receive Year-End Report from the ED Entire Board

Approve next year’s annual operating budget Entire Board

Prepare and disseminate subsequent year mtng & governance calendars Governance