**COLUMBIA COUNTY COMMUNITY HEALTHCARE CONSORTIUM, INC.**

**MEETING NOTES**

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| **Committee: Corporate Compliance** | | | **Date: March 5, 2025** |
| **Board Members Attending: Art Proper (Chair), Dan Almasi, Theresa Lux, Dorothy Urschel, and Nina Benvenuto** | | **Board Members Absent: Aislinn Smith** | |
| **Staff Members Attending: Lisa Thomas and Claire Parde** | | | |
| **TOPIC DISCUSSED** | **DISCUSSION SUMMARY** | | |
| Inappropriate Receipt of Confidential Information | Since the last meeting, there have been three instances when the Consortium has received confidential information that it should not have. In all instances, the sending agency was notified, documents were shredded, and the internal log was completed. | | |
| Breaches of Confidential Information | There have been no breaches of confidential information by the Healthcare Consortium. | | |
| Medicaid Exclusions | The Corporate Compliance Officer performs Medicaid Exclusion checks for staff and Board members monthly. No person who has been scrutinized in this way has been found to have a history of Medicaid fraud. | | |
| Corporate Compliance Training for the Board | The training slides were reviewed. No changes were recommended. Lisa reminded members of the reporting mechanisms for staff. | | |
| Disclosure of Financial Interests Form | No changes were recommended. Lisa will provide forms from last year to be used as a guide for completing the new form. Lisa and Claire will review all forms to identify and resolve any issues prior to the next meeting. | | |
| Corporate Compliance Memo issued to staff | As part of the “Corporate Compliance Month” activities always scheduled during the month of April, we will provide training to staff, and also reissue a memo that reminds staff about their reporting options. In order to reinforce our interest in cultivating a culture of compliance, Claire will also remind staff that they should feel comfortable reporting their compliance concerns, even if they are uncertain that it is warranted. | | |
| Other Discussion | This year, we will be moving our data to the Cloud, though sensitive data is already on web-based systems. We will also be conducting cyber security training and testing. | | |
| Next Meeting | **Wednesday, May 7th at 10:00 a.m. PLEASE NOTE: This meeting will be scheduled for two hours in length to complete the review of all Disclosure of Financial Interests Forms.** | | |